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## Policy Name

1.1110 Official University Time

## Purpose and Scope

This policy defines how to establish a common way to determine the official time for Alvernia University ( AU ).

## Responsibilities

	Maintains and enforces this policy. Receives exceptions to the policy.
	Serves as final approval for policy and assists with reviewing exceptions to the policy.

## Policy

The official time for the University will be the time indicated on the Alvernia computer system as displayed on Alvernia issued computers. University.

## Exceptions to Policy

There are no exceptions to this policy.

## Policy Review

The Office of the President policies should be reviewed on a 5-year cycle and updated when institutional needs or goals change.

Approved versions of this policy will be posted on the Alvernia University Portal.

## References and Related Policies

This section contains any other policies, 3<sup>rd</sup> party standards, or guidelines referenced by this policy.

### References



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